

FINAL Academic Council Meeting Minutes

DATE: November 8, 2005
TIME: 1:00 pm to 2:30 pm
PLACE: Room N-5

AGENDA

- 1) Review and adoption of November 1, 2005 meeting Minutes
- 2) Review and adoption of November 8, 2005 Agenda
- 3) Old Business
 - a) WASC related issues
 - b) Course guide N:Drive and web templates
 - c) Course Guide Reviews
 - i) CJ 206 course guide
 - ii) SO 101 course guide
 - iii) PE 133 course guide
 - iv) PE 134 course guide
 - d) AC Procedural Rules
 - e) IDP Reviews
 - i) Associate in Science, Professional Science IDP
 - ii) Associate in Science, Secondary Education, Science Option IDP
 - iii) Associate in Science, Secondary Education, Math Option IDP
 - f) Disability Statement information
 - g) IDP / ICP format
 - i) Minimum C grade for all Liberal Arts Courses
 - ii) Discontinuing AA in International Business
 - h) Academic Dishonesty
 - i) Elementary Education – AA
 - j) NMC Attendance Policy
- 4) New Business
 - a) ED 170 course guide
 - b) ED 180 course guide
 - c) ED 192 course guide
- 5) Other Issues
- 6) Schedule of next meeting

Members present: Glenn Keaton – AC Chairperson, Sciences, Math & Technology; Brante Dashiell – School of Education; Geri Willis – ALO WASC; Larry Lee – Business; Lisa Lunde – Human Performance & Athletics; Lois Gage – Nursing; Michael Nurmi – Languages & Humanities; Sam McPhetres – Social Sciences & Fine Arts

Others present: Jim Wedding – Tinian Campus Administrator; Lynda Rowe – Instructor; Donna Leong-Aguon – Recorder

Members absent: Daisy Villagomez-Bier – Counseling Programs & Services; Doris Aldan-Atalig – Office of Admissions & Records

The Academic Council Chairperson Glenn Keaton called the meeting to order at 1:09pm.

- 1) Review and adoption of November 1, 2005 meeting Minutes
For 3d) AC Procedural Rules, Larry reiterated that the document labeled as Board Policy No. 1025 (Institutional Governance) is actually a draft procedure, and not a policy.
It was moved, seconded and unanimously approved to accept the November 1, 2005 Minutes with change.
- 2) Review and adoption of November 8, 2005 Agenda
It was moved, seconded and unanimously approved to accept the November 8, 2005 Agenda without change.
- 3) Old Business
 - a) WASC related issues
Ms. Geri reminded everyone that the WASC team will be on Saipan next Tuesday, November 15th. President Guerrero will e-mail the campus about the team's visit. Also, if you still have documents that need submitting for the WASC team, please bring to the WASC Workroom.
 - b) Course guide N:Drive and web templates
There is nothing new to report.
 - c) Course Guide Reviews
 - i) CJ 206 course guide
Lynda Rowe defended the use of the word "cops". She informed the AC members that the phrase "The Noble Cause" refers to police officers who bend rules because they get bad guys off the streets but in actuality, they do not. She said the whole course is basically on ethics. Then there was discussion of the discrepancy between a course having a prerequisite, and yet that course may be taken concurrently with that prerequisite course. It was decided to remove the word Prerequisite and simply state **CJ 101 may be taken concurrently**. It was then **moved, seconded and unanimously approved to adopt CJ 206 with change**.

- iii) PE 133 course guide
- iv) PE 134 course guide
Larry e-mailed Abner Weed but did not get a response. Lisa attempted to see Dave regarding his sources but she was not able to meet with Dave. These items were **tabled**.
- ii) SO 101 course guide
The AC members reviewed the course guide, had no questions, and it was **moved, seconded and unanimously approved to adopt SO 101 as is**.
- d) AC Procedural Rules – **Tabled**
- e) IDP Reviews
 - iii) Associate in Science, Secondary Education, Math Option IDP
This IDP was primarily created for those teachers in high school who are now teaching, but do not have a math degree. The following changes were made: Delete Science^d from Electives, add ED282 to Program Requirements, and delete ^aor by prior arrangement from the Alternative column. It was then **moved, seconded and unanimously approved to adopt the IDP in Associate in Science, Secondary Education, Math Option with changes**.
 - ii) Associate in Science, Secondary Education, Science Option IDP
This IDP was primarily created for those teachers in high school who are now teaching, and need the credentials. The following changes were made: Delete Electives/Humanities and add NS101. It was then The following changes were made: Delete Science^d from Electives, add ED282 to Program Requirements, and delete ^aor by prior arrangement from the Alternative column. A quorum was not present to vote.
 - i) Associate in Science, Professional Science IDP
There was some discussion and then it was **tabled** for next week.
- f) Disability Statement information – **Tabled**
- g) IDP / ICP format
 - i) Minimum C grade for all Liberal Arts Courses – **Tabled**
 - ii) Discontinuing AA in International Business
This item is **Pending** until the end of Fall'05 semester.

- h) Academic Dishonesty
The AC members agreed that instructors can not monitor students paying others to do their papers. With nothing further to discuss, this item is deemed **complete**.
 - i) Elementary Education – AA – **Tabled**
 - j) NMC Attendance Policy
Glenn shared the results of his poll: no – 9, yes - 6. The overall agreement was if NMC has an attendance policy, it should be enforced, or don't even go there! Discussion will be continued next week.
- 4) New Business
 - a) ED 170 course guide – **Tabled**
 - b) ED 180 course guide – **Tabled**
 - c) ED 192 course guide – **Tabled**
 - 5) Other Issues – None
 - 6) Schedule of next meeting
Next Tuesday, November 15th, 1:00pm, Room N-5.

The Academic Council Chairperson Glenn Keaton adjourned the meeting at 2:35pm.

“In order to foster a better informed and cohesive college community, NMC faculty, staff and students are welcome to attend.”